

# Program Manager

## Position Overview

The program manager oversees media during programs, takes high-quality photos of all aspects of Workcamp, and supports the Red Shirt team with leadership, encouragement, and a servant's heart. The responsibilities of the program manager include but are not limited to the following:

## Program Manager Responsibilities

- Attend summer staff training in Colorado (beginning late May)
- Set up, maintain, and tear down all program equipment and props, cleaning and organizing the program area daily
- Work alongside MC, program team member, and worship leader to deliver high-quality morning and evening programs to participants
- Run lights, sound, and projection equipment for every morning and evening program
- Train, oversee, and support volunteer program team member and worship leader
- Visit worksites to encourage participants. Take quality photos (with assistance from the program team member) of every work crew, resident, youth group, program, staff member, and other miscellaneous photos
- Work closely and effectively with the Red Shirt staff team by supporting and encouraging them to ensure an excellent camp experience for each participant
- Build positive relationships with the local staff and cosponsor, thanking them for partnering with us to serve the community
- Resolve camp issues swiftly and effectively with the guidance of the camp director

## Physical Requirements

- Able to lift objects up to 50 pounds
- Capable of working (walking, standing, sitting, etc.) for 10-14 hours per day
- Prepared to work busy camp days with an average of 5-6 hours of sleep per night